**Lower Perk Little League**

**General Board Meeting**

**February 2, 2025**

**Date:** 2/02/24; Call to order 1932

**Attendants**: Matt Staffaroni, Meg Hall, Doug Ervin, Kelly Miller, Pete Snyder, Maria Craze, Keith Bracht, Matt McCarthy, Sam Heffron, Kate Trabalka, Dave Hine, Erin Eperthener, Matt Murtha, Chris Barbieri, Becky Barker, Cassie Doherty, Brian Freas, Meg P., Paul Cincotti, Shawn Shearn, Rich Riccio, Mike Colonnello

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| **Topic** | **Discussion** | **Action** |
| **Welcome** – President Matt Staffaroni | **Key Points**   * Countdown to Rec season is here! * Welcome commissioners. * Plan to finalize spring evaluations. * Week of February 10th:   + Communication to teams about evaluations   + Coaching requirements: Background checks/Child Abuse Clearance |  |
| **Baseball Updates –** Doug Ervin | * Commissioners are set. * Finalizing coaches * Review of Spring evaluations at All Sports * Update on number of athletes for divisions. |  |
| **Softball Updates –** Matt McCarthy | * Review of current registration numbers * 14U team discussions * Review of teams for each division * Need to confirm coaches for each division. |  |
| **Spring Registration Update –** Matt Staffaroni | * Update on current numbers for Spring * 554 total * Update on number of athletes for Challenger * Registration Fees – email Matt if any questions. * To do: Matt & Doug commissioners need to finalize coaches in drafted/eval leagues. * To do: Evals   + Finalize stations.   + Coaches to run each station.   + Make sure enough coaches are available to help with each group. * Softball   + Minors & majors: evaluations   + Majors will have limited evals. * Let Pete/Keith know if athletes are unable to attend. * Social media post coming soon with evaluation details. * Request help from Board - setting up for evals, checking athletes in, etc. * Arrival time for evaluations - 15 minutes early   + Sign Waivers * To do:   + Keith/Pete send email to each division about the evals with date and time. * To do:   + Send out Child Abuse Awareness and Background Check to coaches.   + Send email confirmation to Meg Hall | * Discussion of athletes playing up/down. * Contact Matt M., Doug & Matt S. * Draft date has not been set. * When will rosters be set?   + Plan for week of March 2 * Discussion of splitting up baseball divisions for evaluations * Plan to set rosters and order uniforms. |
| **Winter Workouts –** Matt S. | * Need to have more volunteers (6 – 8 more) * Batting area needs additional volunteers for safety. | * Discussion of agility station |
| **Softball Tournament -** Maria | * PP presentation * Preliminary data * September 19 – 21st (Friday to Sunday) * 3 groups (10B, 10C, 12 A & B) * 6 teams in each group * 3 game guarantee; no PAP * Single elimination Sunday * Fields 5, 6, 7 * Entry fee * Proceeds split between teams. * Need volunteers. * Master Sign ups * Recruitment – have enough so far * 50/50 raffles & bat raffle * Additional concerns:   + Sponsors, umpires, t-shirt, vendors, waivers/insurance, rules, trophies batting cages, signage, balls, announcing at least for champ games, player of the game. * Proposed possible tournament names. | * Tournament name consistent with Rebels Rumble * Tournament director – need to pick one person. * Talk with Dan F. for tournament suggestions. * Equipment needed: softballs. * Additional Snack stand set up near field 7 due to distance. * Renting speakers for tournament (Contact Jim G.) |
| **Financial Report –** Dan F. | * NA | * NA |
| **MS Outlook/Teams Review - Pete** | * Microsoft 365 – free for non-profit. * Benefits for large groups; plenty of space for storage. * Contact Pete with log in issues. * Everyone has username with @lpll.org * [eboard@lpll.org](mailto:eboard@lpll.org) * Teams   + Goal is organization; one place to share all documents.   + Folder for codes to facilities.   + Share & edit capabilities.   + First time log on be sure to use web browser from computer. | * Already have LP email in phone – will need to wipe out & start again. * Goal for everyone to log in and “dump” documents into folders. * The more organized, the better * Becky will move files from one drive to teams. * Can move google docs into Microsoft 365 * Move past 1-3 years over to folders. * Add equipment catalog. * Create folder for Individual roles & responsibilities of LP Board   + Chris B. offered to make a RACI * For emails related to LP – use LP email. |
| **Sponsorship – Becky** | * Payment from 20 sponsorships * 10 more commitments * 4 new sponsorships * Plan to incorporate social media posts after registration. | * Tammy & Becky will collaborate for loading sponsors into website. * Discussion for highlighting sponsors on social media. |
| **OD & Snack stand Responsibilities – Meg P/Matt S.** | * Snack stand lead for board members.   + Will be a “lead” for the shift.   + Proposing each board member to do 2 shifts per month.   + Act as point person during the shift.   + Overview of responsibilities   + Communicate with OD for any issues.   + Assign roles for volunteers. * OD-   + Responsibilities similar to snack stand (2x/month)   + OD role can be filled by any board member.   + If new to snack stand supervisor or OD plan to shadow once before shift.   + Finalized responsibilities coming soon. | * Sign-ups for each role will be sent to all board members. |
| **Kick Of Party –** Meg P.& Erin | * Update on guests * Continue to promote Kickoff Party * Goal: 120 quests * Update on basket raffles |  |
| **LP Upgrades:** Matt S. | * Signed contract this week for updates to snack stand. * Permit for dugouts is ready for field 8 |  |
| **New Items/Open Discussions -** Floor Open |  | * Coaches needed for Challenger Program – Matt M. volunteered.   + Thanks Matt!   + Any questions related to Challenger program – can refer to Erin E. * Plan for umpires for Minor divisions?   + Difficulty finding parents/guardians to assist.   + Topic to be discussed more as barriers exist.   + Suggestions:     - Recruit junior umpires to volunteer     - Umpire clinic * Women in Sports this Wednesday 2/5 @ PV   + 5:30 at the high school!   + Free to all! |

Meeting adjourned: 8:50 pm

Respectively Submitted: by Meg Hall